



The Academic Transition Support Program Checklist

☐ 1. Prepare the Application Form.

Please search for "Academic Transition Support Program", or "就学移行支援" on the Sagamihara city's homepage.

The application forms are available for pick-up at the following locations.

- Yoko-en
- Child-Rearing Support Center in Each Ward
- Youth Consultation Center Education Support Teams
- Nurseries, kindergartens, and Kodomo-en (Preschools), in Sagamihara City



☐ 2. Apply with the application form below

<https://logoform.jp/form/oWjU/83615>

(There are one to three deadlines. Please double check on Sagamihara City's homepage by searching for "Academic Transition Support Program", or 「就学移行支援」).

※In addition to submitting the form online, you can also submit the form by mail (through registered mail or letter pack), or in person.

- If submit in-person: please bring the form to the Yoko-en office
- If submit by mail: please send it to the person in charge of the Academic Transition Support Program at 〒252-0226 Sagamihara-Shi, Chuo-Ku, Yokodai, 3-19-2 Yoko-en.
- You can also submit the form at the following locations:
- Child-Rearing Support Centers in each ward
- Youth Consultation Center

application form



☐ 3. Inform the teachers at your child's daycare, kindergarten, or Kodomo-en (Preschool) that you have applied for the Academic Transition Support Program, and complete the Map for your child.(around fall to December).

- The Map should be prepared by parents.
- However, feel free to reach out to your child's teachers at school if you have any trouble filling out the page.

☐ 4. Make three copies of the Map.

- One copy for your child's elementary school
- Two copies for the Yoko-en office
- ※ If you child goes to Kids' club, it is recommended to make a copy for the Kids' club as well.
- ※ Make sure to keep the original copy.

☐ 5. Send one copy of your Map to the school your child will be attending

- It is recommended to hand over the file to your child's teacher during the entrance briefing session.
- Make sure to put the file in an envelope, due to its private nature.



□ 6. Send two copies of your Map to the Yoko-en Office

(Please search for "Academic Transition Support Program" or 「就学移行支援」 on Sagamihara City's homepage for the submission deadline.)

- Please refer to Step 2. for Yoko-en's mail address.

For inquiries regarding the program, please contact Sagamihara City Disabled Citizen's Center Yoko-en.

☎ 042-756-8435 (8:30-17:00,)

except Saturdays, Sundays, national holidays, and year-end/New Year holidays